

CURRICULUM VITAE

FOR

LLOYD TAADIRA



| | |
|----------------------------|--------------------------------------------------------------|
| Nationality | Zimbabwean |
| Date Of Birth | 24 th July 1980 |
| Religion | Seventh Day Adventist Christian |
| Marital Status | Married with two daughters |
| Driver's Licence | Valid Zimbabwe Class Four (4) # 59203JZ |
| Residential Address | 4051, Rockview Park, Harare |
| Contact Phone | +263 773 812 602 / +263 719 812 602 |
| E-mail Address | tresarama@gmail.com |

Career Aspirations

To be a key member of a reputable and professional organisation in Logistics or Procurement. Seeking a challenging and rewarding position that also offers room for growth and development. Having served for many years in the biggest shipping line in the world, as well as Zimbabwe's biggest trucking company, I feel I have very valuable experience in the area of transport that would be priceless within any organization that seeks to establish a vibrant department. Also as one of the 4000 members worldwide of the highest board in professional shipping, I really feel that my membership within a team that seeks to be efficient in Logistics would add tremendous value.

Professional Qualifications

Member of the Institute of Chartered Shipbrokers (conferred in 2016)

| | |
|-----------------------------------------------|----------------------------------------------------|
| Introduction to Shipping | Exempted |
| Shipping Business | Passed |
| Liner Trades | Passed |
| Economics of Shipping and International Trade | Passed |
| Legal Principles of Shipping Business | Passed (Edward Nathan Sonnenbergs Book Prize 2013) |
| Logistics and Multimodal Transport | Passed (Shepstone & Wylie Book Prize 2014) |
| Port and Terminal Management | Passed |

Educational Qualifications

- Upper Second Class Bachelor of Commerce (Honors) Degree in Business Management - Midlands State University (2004)
- 3 A Level Passes (Accounts [A], Mgt of Business [B] and Maths [C]) - Mount Pleasant High School (1999)
- 9 O Level Passes (including Mathematics, English and Computer Studies) - Kutama College (1997)
- Exceptional computer appreciation

Work Experience

Exports Co-ordinator – MaerskLine / SafMarine Zimbabwe (Jan 2011 to date)

- Ensuring all booking activities completed in line with customer requirements.
- Confirming all bookings, including liaising with internal service providers
- Keeping customers informed of cut off deadlines
- Ensuring cargo readiness for loading, including following up with customers
- Managing any exceptions to the transport plan, including keeping the customer informed
- Completing any documentation exceptions raised
- Issuing transport documents to customers
- Accurate invoicing to customers
- Ensuring all revenue collected, and supervising full recovery for Zimbabwe, Zambia and Malawi region
- Completing phone and face to face visits with customers for client maintenance, and resolution of specific issues
- Assisting Sales function in closing deals, and create opportunities for more volumes
- Promoting e-services actively to all export customers
- Identifying and implementing improvements relating to processes
- Ensuring that customers are always informed about procedures and other changes that may affect their business;
- Maintaining local quality standards and standard operating procedures(SOP's) in line with the Maersk Line and Safmarine SOP's

Fleet Turnaround Controller - J & J Transport Harare (December '08 to April '10)

Duties included supervision of foreign and local drivers. Monitoring movements for fleet of +/-300 trucks, and ensuring timely and correct delivery of loads between three countries. Monitoring equipment and fuel usage plus producing trip reports. Doing documentation for fleet, as well as for exports, imports and transit cargo. Building and maintaining good customer relations

Imports Co-ordinator - Maerskline / Safmarine Zimbabwe (April '05 – Nov '08)

- Attend to customers queries in a timely and courteous manner; ensure a high level of service to all customers.
- Release of import delivery orders; ensure collection of all freight including detention and demurrage charges from customers (In compliance with principals and local directives and SOP'S)
- Maintain local quality standards and standard operating procedures(SOP's) in line with the Maersk Line and Safmarine SOP's
- Ensure all customs related issues are attended to in-line with standard process.
- Distribute accurate invoices to customers
- Promote the E-Services actively to all import customers;
- Ensure close follow-up with customers on outstanding payments so that DSO is kept within target for both country and cluster;
- Ensure timely and correct follow up of all shipments and prompt responsiveness to customer requests;
- Handle specific shipment, transport plan and documentation exceptions
- Receive and resolve telephone related customers queries
- Ensure that customers are always informed about procedures and other changes that may affect their business;
- Ensure all import documentation required for transit clearance is obtained within the correct timeframes.

Interpersonal Competencies

- Driven by excellence. Handled account for Maersk Zimbabwe's biggest customer, setting record for Southern Africa, and also key coordinator for shipping of construction material for the new Embassy for the United States in Zimbabwe
- Ability to communicate at all levels within an organisation.
- Very adaptive and fast learner
- Tolerant of diversity in culture and backgrounds

Hobbies and Interests

- Gardening, cycling and taking nature walks.
- Choral and orchestral music.
- Devout Seventh Day Adventist with interest in Evangelism and studying Medieval Church History.
- Passionate writer, with own media stable and books undergoing publishing (Truth Given Wings Media)

Referees

Adelaide Zvareva
Assistant Shipping Manager - CWT Aquarius Johannesburg
T: +27 (0) 11 594 1100 | C: +27 (0) 083 706 6087
Email: AdelaideZvareva@cwtasi.com

Elizabeth Hayter
Logistics Officer
Key Logistics Harare
T: + 263 4 620245 | M: +263 772 395 700
Email: liz@keylogistics.co.zw

Tendayi Maruta
Commodities Imports & Exports Supervisor
DSV Air & Sea (Pvt) Ltd
T: +263 (4) 748300 | M: +263 77 2 405213
Email: tendai.maruta@zw.dsv.com

Jean Muchemwa
Customer Services Manager
Independent Beira Logistics Terminals & Services
T: +258 239 00 512 | M: +258 843 219 784
Email: jean@iblts.com