

## VACANCY

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### **ESTIMATOR** **GRINDROD LOGISTICS AFRICA** **Durban**

Grindrod Logistics Africa a division of the Sturrock Grindrod Maritime Group, is looking to secure the permanent services of an Estimator/Commercial Assistant to join the Durban office. All suitably qualified and experienced candidates are invited to apply for this vacancy.

Reporting to the Commercial Manager, the successful applicant will be responsible for but not limited to:

- Collect and update information for service providers
- Customer on-boarding
- Standardise quotes and proposals in prescribed format
- Compile estimates for all modes of transport
- Customer Relationship Management
- Build relationships with customers and service providers
- Maintain marketing material for circulation to customers
- Assist with Customs Clearing and ad-hoc support in all regions
- Negotiate rates with Shipping Lines
- Operational support, Marketing & Sales for key accounts
- Project modelling
- Tender management
- ISO compliance

**Qualification:**

- Matric /Grade 12
- Understanding Shipping Certificate will be an advantage
- Logistics qualification will be an advantage
- BA, BCom, BSc or similar degree a requirement

**Experience:**

- Minimum of 2 years shipping, logistics, freight forwarding or related experience
- Tender preparation, management and submission experience

**Required skills:**

- Ability to work in a structured and methodical manner, ensuring accuracy
- Good communication skills (oral & written)
- Ability to work under pressure
- Attention to detail
- Shows initiative
- Ability to travel
- Computer literate including Advanced MS Excel and MS Visio

Applicants to send their CV's to the HR Department, [recruitment@sturrockgrindrod.com](mailto:recruitment@sturrockgrindrod.com). State the name of the position as a reference on your application.

**Application date closes 30 November 2017**

*Due consideration will be given to the company's equity targets.  
Please note that the position has been opened to internal and external candidates.*